Warranwood Primary School

1-to-1 Program 2014
Parent and Student Information Booklet
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2014 will see an introduction of a 1-to-1 Program into our Senior School with the intent that all students will have a 1-to-1 computing device. Our 1-to-1 Program will provide students the opportunity to be effective digital learners who will become confident, creative and productive in a digital world. Year 5 and 6 students will be expected to provide an iPad from home or to purchase a recommended school device from the Network Neighbourhood portal. Families who choose this option will have a number of choices as to the model of iPad, accessories and duration of insurance, and payment method.

Students will use their iPads in class and at home to support their learning. We believe that giving students immediate access to technology in a 1-to-1 program will help engage them in the learning process in new and creative ways and become increasingly skilled at using technology to access and present information, to problem solve and work collaboratively.

**Goals of the 1-to-1 Program**

As a broad guide, the following are the goals for the initiative:

- **iPads will be used to facilitate learning by allowing students to:**
  - Access, use, create and publish digital and online information.
  - Develop knowledge, understanding and skills through creativity, critical thinking and problem solving.
  - Collaborate with others.
  - Communicate their knowledge and learning in a variety of ways.

- **Students will use the iPads as a tool to manage their work and learning.**

- **Students will develop age-appropriate ICT skills and understandings, including the responsibilities of online citizenship.**

- **Students will accept responsibility for:**
  - Their personal actions when using ICT.
  - The care and functionality of their device.

**Why have we selected the iPad as the 1-to-1 device option?**

The Apple iPad is well suited to learning environments. It was chosen for the following benefits:

- Compact size, ease of transportability and design means it can be used in almost any learning situation.
- The long battery life will allow it to be used all day at school without recharging.
- A common tool for each student that would meet all of their day to day technology needs and that would help engage students in learning 24/7.
- A device that would be easy to use.

This provides a common operating environment that can be supported across the school network. Warranwood PS is not in a position to support multiple device configurations in the form of students bringing their own device from home.

In essence, the iPad is the ideal device for our students for anywhere anytime learning.
Cyber Safety

The responsibility and expectation of digital citizenship
It is the expectation that students will be responsible digital citizens when participating in the 1-to-1 Program, using the schools ICT and their home or mobile devices. Students will be supported in developing digital citizenship through understanding the ethical, cultural and societal issues related to Information and Communication Technologies.

Students will practice responsible use of ICT and develop positive attitudes towards ICT that foster lifelong learning, personal growth, collaboration and productivity.

Our school believes that teaching cyber safety and responsible online behaviour is essential and is best taught in partnership between home and school. Students are spending increasing amounts of time online, learning and collaborating. To be safe online and to gain the greatest benefit from the opportunities provided through an online environment, students need to do the right thing by themselves and others online. The school promotes the values of respect and responsibility, expecting students to behave appropriately online.

At home, we recommend that parents make time to set guidelines around use of 1-to-1 devices. Ensure that all Internet activities occur in a shared space – preferably not your child’s bedroom. Negotiate appropriate times for online activities and use of mobile phones.

For further support with online issues students can
  • Seek support of teaching staff or the Student Welfare Officer
  • call Kids Helpline on 1800 55 1800.

Parents/carers can call Parentline on 132289 or visit http://www.cybersmart.gov.au/report.aspx

Our school places a high value on the development and maintenance of positive, healthy and respectful relationships and a supportive environment for all members of the school community.
Parent Purchase Model through Network Neighbourhood
Families will have the choice of purchasing one of five choices of Apple iPad, with additional costs for accessories, data plans, extended warranty, insurance and finance if required.

iPad 2 16GB
9.7 inch display
Dual-core A5 chip
Display - 1024x768 resolution at 163 pixels per inch (ppi)
Back camera: Video recording, HD (720p) up to 30 frames per second with audio; still camera with 5x digital zoom
Front camera: video recording, VGA up to 30 frames per second with audio; VGA-quality still camera
Built-in rechargeable battery with up to 10 hours of use.

Or….

iPad 4, 16GB or 32GB
9.7 inch display
Dual core A6X chip with quad-core graphics
FaceTime 1.2MP HD camera with 720p HD video
iSight 5MP camera with 1080 HD video
Autofocus
Video stabilisation
Retina display – 2048x1536 resolution at 264 pixels per inch (ppi)
Lightning to USB connector
3.5-mm stereo headphone minijack
Built-in speaker microphone
Built-in rechargeable battery with up to 10 hours of use.
1 year limited warranty

Or….

iPad Mini 16GB or 32GB
7.9 inch display
Dual-core A5 chip
FaceTime 1.2MP HD camera with 720p HD video
iSight Camera with 1080p HD video
Autofocus
Video stabilisation
Display - 1024x768 resolution at 163 pixels per inch (ppi)
Lightning to USB connector
3.5mm stereo headphone minijack
Built-in speaker microphone
Built-in rechargeable battery with up to 10 hours of use.
1 year limited warranty
Network Neighbourhood Offer

Network Neighbourhood iPad Purchase & Program Costs (prices subject to change)
The cost to families will vary depending on the:
- iPad model selected
- Accessories Selected
- Type of warranty / insurance selected
- Type of financing selected (if required)

1. Select iPad Model (all inc GST, prices subject to change)

<table>
<thead>
<tr>
<th>iPad Model</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>iPad 2 16GB</td>
<td>$398.00</td>
</tr>
<tr>
<td>iPad 4 16GB</td>
<td>$495.00</td>
</tr>
<tr>
<td>iPad 4 32GB</td>
<td>$605.00</td>
</tr>
<tr>
<td>iPad Mini 16GB</td>
<td>$355.00</td>
</tr>
<tr>
<td>iPad Mini 32GB</td>
<td>$460.00</td>
</tr>
</tbody>
</table>

2. Accessories (all inc GST, prices subject to change)

<table>
<thead>
<tr>
<th>Accessory</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wireless Keyboard</td>
<td>$75.00</td>
</tr>
<tr>
<td>Transparent screen protector</td>
<td>$18.00</td>
</tr>
<tr>
<td>Cinema Dot Folio for iPad 4</td>
<td>$45.00</td>
</tr>
<tr>
<td>Targus Safeport Rugged</td>
<td>$46.00</td>
</tr>
<tr>
<td>Belkin Stylus</td>
<td>$19.95</td>
</tr>
<tr>
<td>Cinema Dot Folio for iPad 4</td>
<td>$45.00</td>
</tr>
<tr>
<td>Belkin Classic Strap for mini</td>
<td>$27.00</td>
</tr>
<tr>
<td>Transparent screen protector (mini)</td>
<td>$16.00</td>
</tr>
<tr>
<td>Belkin Classic Tab for mini</td>
<td>$35.00</td>
</tr>
<tr>
<td>Belkin Yourtype keyboard &amp; stand</td>
<td>$55.00</td>
</tr>
<tr>
<td>Logitech UE4000 headphones</td>
<td>$67.00</td>
</tr>
<tr>
<td>Logitech Ultimate Ears 300 earphones</td>
<td>$27.01</td>
</tr>
</tbody>
</table>

3. Select Warranty and Insurance Options (all inc GST)
* Please note that any insurance claim will incur a $100 excess.

<table>
<thead>
<tr>
<th>Warranty Plan</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applecare Protection Plan 2 yrs</td>
<td>$74.80</td>
</tr>
<tr>
<td>Accidental 2 Year $0 - $750</td>
<td>$81.00</td>
</tr>
<tr>
<td>Accidental 2 Year $750 +</td>
<td>$91.00</td>
</tr>
<tr>
<td>Accidental 3 Year $0 - $750</td>
<td>$121.00</td>
</tr>
<tr>
<td>Accidental 3 Year $750 +</td>
<td>$136.00</td>
</tr>
<tr>
<td>Accidental 2 Year + Theft $0 - $750</td>
<td>$96.00</td>
</tr>
<tr>
<td>Accidental 2 Year + Theft $750 +</td>
<td>$115.00</td>
</tr>
<tr>
<td>Accidental 3 Year + Theft $0 - $750</td>
<td>$144.00</td>
</tr>
<tr>
<td>Accidental 3 Year + Theft $750 +</td>
<td>$173.00</td>
</tr>
</tbody>
</table>

4. Financing Options

Payment Options
Select the payment option that best suits your personal circumstances.
1. Bank Payment Options: Credit Card, Direct Deposit OR
2. Extended Payment Term Options: Reverse Lay-By

Reverse Lay-By
Reverse lay-by allows you to take your device home and pay for it later. Features of the FIDO Reverse Lay-By option include:
- Bundle Warranty and Insurance services with your device
- No credit card and no interest
- Only a 10% deposit is required
- Fixed fortnightly repayments with up-to 24 months to pay for device.
- A one off establishment fee of $49.00 is required.

Delivery Options
Delivery will initially be to the school where pickup will occur.

School Pick-up
# Initial App List

<table>
<thead>
<tr>
<th>Paid apps for iPad</th>
<th>Price</th>
<th>Free apps for iPad</th>
</tr>
</thead>
<tbody>
<tr>
<td>Book Creator</td>
<td>$4.99</td>
<td>Edmodo</td>
</tr>
<tr>
<td>Puppet Pals HD Director's Pass</td>
<td>$2.99</td>
<td>Pic Collage</td>
</tr>
<tr>
<td>Pages</td>
<td>$10.49</td>
<td>VideoFX Live</td>
</tr>
<tr>
<td>Explain Everything</td>
<td>$2.99</td>
<td>Dictionary.com</td>
</tr>
<tr>
<td>Strip designer</td>
<td>$2.99</td>
<td>HiraganaLite</td>
</tr>
<tr>
<td>Keynote</td>
<td>$10.49</td>
<td></td>
</tr>
<tr>
<td>iMovie</td>
<td>$5.49</td>
<td></td>
</tr>
<tr>
<td>Numbl</td>
<td>$0.99</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>$41.42</td>
<td></td>
</tr>
</tbody>
</table>

Paid apps for iPad include:
- A+ Spelling Test
- Doodle Buddy
- Times Tables Quiz
- Real dice
- Student clicker + Socrative
- Sketch & Cartoon Me
- WebDAV Navigator
- iBooks
- Evernote
- Zondie

Free apps for iPad include:
- Skitch
- Popplet lite
- Toontastic
- Skype
- ShowMe
- Dropbox
- Prezi
The Apple Warranty does not cover accidental damage, only manufacturer’s defects.

**Insurance**

“...private property brought to school by students is not insured by the school or covered by school insurance, and it is not the responsibility of the Department if that property is lost, stolen or damaged.”

If parents use the Network Neighbourhood insurance package they should follow the procedure specified by Network Neighbourhood.

Parents are advised to check their home insurance to determine if a personal iPad is covered. Most insurance companies will have an excess claim cost.

**Accidental iPad Damage**

The school will make all reasonable efforts to ensure that student iPads are safe and secure. Students should immediately alert school staff of any issues with their iPad. If the issue is a manufacturer’s defect, it will be rectified at no cost by Apple in the first year of purchase. If it is determined that the iPad has sustained accidental damage parents will be contacted. If the damage has been caused maliciously by another student the school will determine if the cost should be borne by that student.

The use of a protective cover is vital. Most accidental damage will be avoided by the use of a sturdy cover.

**Network and Software Image issues with iPad**

Students experiencing any software issues with their iPad (ie. lack of network connectivity, problems with programs, etc.) should refer the issue to school staff. Staff will assess the problem and rectify if possible, or refer to other staff for advice.
Acceptable Use

Warranwood Primary School
1-to-1 iPad
Acceptable Use Agreement

iPad General Use

• Students are responsible for all information and content on the device which should adhere to the Acceptable Use Agreement guidelines for ICT (signed at the start of each year).

• The iPad must be used under the direction of teaching staff at all times. Misuse will result in temporary removal of the device.

• Students must save their own photo on the lock screen of their iPad for easy identification.

• The iPad should come to school each day with sufficient charge for the day’s activities. Charging will not be an option at school.

• The iPad must not be left sitting on the ground, on a chair or left outdoors at any time. They should be left on tables or stored in tubs when not in direct use.

• iPads may only be taken outside with the direct permission of a teacher.

• Teaching staff have the right to look at any application or file on the iPad at any time. Staff will make daily random checks on selected devices.

• The school recommends that when using the iPad at home it is use in a family or common area and not in the bedroom

iTunes

• An iTunes account is necessary to download applications (software) to allow the iPad to function.

• Parents/Legal Guardians will need to purchase a $50 iTunes vouchers at the onset of the program for the purchase of core educational apps from the iTunes Store

• This will be accompanied by instructions to create an iTunes Store account and to download the required core apps for the program. It is not necessary to use credit card details for the creation of an iTunes account. We strongly recommend not putting in credit card details.

• By using the iTunes software a user agrees to be bound by the terms and conditions of the Software Licence Agreement
• By using the iTunes Store website a user agrees to be bound by the Terms and Conditions of Use that apply to the website.

• Parents may choose to use an existing iTunes account to allow access to previously purchased music or other items.

• A user is entirely responsible for maintaining the confidentiality of information held in the user’s account, including the user’s password and for any activity that occurs under the user’s account as a result of failing to keep this information secure and confidential.

• Additional applications purchased will be the responsibility of the Parent/Legal Guardian and reflect the behaviours promoted in the school Acceptable Use Agreement.

• School would highly recommend that a parent be listed as an email contact for the iTunes account when software is being purchased (term used for free programs also) so they can track the usage.

• Parental controls should be set on the iTunes account and password protected to ensure they stay in place. These controls are found in iTunes menu > Preferences > Parental > Age Restrictions. Password protecting is the padlock icon on the bottom left of the window. This will assist in managing content within iTunes.

iPad Restrictions

We strongly suggest that you look at the restrictions area in the iPad settings. It would be appropriate to enable restrictions to the section at the bottom of the menu for the “Allow Content”. This can be made appropriate for the senior Primary School age group for the different categories. The passcode should not be known by the student.

13+ Software

There are a number of applications which have a 13+ rating on the iTunes store and for general use, Facebook being the prime example. In reality many students have Facebook accounts. These accounts cannot be accessed via the school’s Wi-Fi, as a result of our inbuilt restrictions. There are however many applications or services which we deem appropriate. These include: Gmail, Dropbox & Evernote. The list of suggested Apps and those we wish to use will grow over time and will be listed on the school website.
eSmart

Warranwood P.S. is in the process of becoming an accredited eSmart school. This is a whole school program designed in conjunction with the Department of Education and Early Childhood Development (DEECD) and The Alannah and Madeline Foundation for schools across Australia. It is a comprehensive Cyber Safety Program in which students are expected to meet guidelines. This program continues to develop throughout the year. Students also receive regular direct instruction in cybersafety issues.

Responsibility for iPad

It is the student’s individual responsibility to ensure that the iPad is looked after. Like all personal items bought to school the school has no liability for damage or loss of any personal items bought to school.
1-to-1 iPad Acceptable Use Agreement

**Student Section**

Student Name: ________________________________________

Class: _______ Date: _______________

With my parents I have read the Warranwood Primary School 1-to-1 iPad Acceptable Use Agreement (AUA). I agree to follow the rules contained in the agreement.

I understand that failure to follow this AUA may result in me having my privilege suspended or revoked.

Student Signature: ______________________________________

Date: ________________

**Parent/Guardian Section**

I have read the Warranwood Primary School 1-to-1 iPad Acceptable Use Agreement. I give permission for my child to participate.

I understand that failure to follow this AUA may result in my child having his or her privilege suspended or revoked.

Parent/Guardian Name: ___________________________________

Parent/Guardian Signature: ________________________________

Date: ________________

**Teacher use only**

iPad Serial Number:
FAQs

1. Who can I contact if I have further questions?
Questions regarding the 1-to-1 Program should be directed to Steve Albon, Tanya Barlow, our ICT coordinator or can be emailed to warrantwood.ps@edumail.vic.gov.au. Your inquiry will be responded to as quickly as possible.

2. Will a student be using their iPad in every subject every day?
A student will not be required to use the iPad at all times. The use of iPads will take place alongside a range of learning activities and methods of presenting their work. However the iPad is an essential learning tool that must be available to be utilised when required. Students will be notified if they are required for specialist classes.

3. Where will a student store their iPad when it is not in use? Eg. Lunchtime
Students must store and secure their iPad, in their protective case, in their tubs during recess and lunchtimes. The Senior School building is always kept locked when no staff are in attendance. If a student accidentally leaves their iPad at school overnight, staff will lock it away if possible. The building is alarmed each night, following cleaning.

4. Can a student add their own software to their iPad?
Yes. With the authority of the iTunes account holder, students may add their own apps to the device.

5. What is the process if my child exits the school? Can we use the iPad for secondary school if they use iPads also?
The iPad is the property of the family and therefore will be taken with the student. Families will be responsible for any finance agreements pertaining to the device. These iPads will be able to be used by the increasing number of secondary schools introducing 1-to-1 iPad programs.

6. Is my child expected to take their iPad home every day?
Yes, students are expected to take the iPad to and from school each day. This will enable them to fully utilise the device at home and at school. It is expected that the iPads will be charged overnight ready for a full day’s use at school. Parents are asked to ensure that the iPad is used responsibly and cared for appropriately in the home environment. iPads must be transported within their protective cases inside the student’s school bag to and from school. Note: iPads and drink bottles don’t mix!

7. Can I recharge my iPad at school?
No. It is expected that the iPad is fully charged upon arrival at school and will not need charging during the day. Student battery chargers are to remain at home and not bought to school. Students must be aware that the use of the iPad outside class time may impact on the ability to remain charged for all classes.

8. Can other people use the iPad?
While it is a family owned device, the iPad is required for the student’s education, so it is recommended that it is not used by anybody else.

9. Can the iPad be taken overseas?
Parents are advised to check the insurance provisions they have selected on the device to determine what cover is provided.

10. Will the student apps on the iPad be private?
Students can expect their iPads to be periodically inspected and monitored for inappropriate usage. Students and parents need to be aware that apps stored locally on the iPad or on school servers are not private.
11. What happens if my child leaves their iPad at home?
There will be a set of iPads available for shared student use in the Senior School. These iPads will be available for students who forget their iPads as well as students who do not have iPads. This does not imply that each of these students will have personal access to these iPads at all times – they will be a shared resource.

13. What happens if the battery goes flat?
Students are required to bring their iPad to school fully charged every day.

14. Will students have access to the Internet at school?
Each iPad will be configured to access the school’s Wi-Fi network when students are at school. This Wi-Fi is through the DEECD Netspace network and has blocks on inappropriate and selected sites, including some social networking sites, gambling, etc.

15. Does my home need Internet access?
No. Students will be able to access the information they need when they are at school. Even when not connected to the Internet, iPads are still very useful tools for learning. Of course, if you have Internet access at home, you can connect the iPad to your internet connection.

16. How will they be monitored during class, how are teachers going to be able to ensure all students are using iPad for their correct purpose?
Teachers and support staff constantly monitor students for appropriateness of all activities and conversations. “Spot checks” will be conducted each day on students’ iPads to ensure they are being used responsibly and appropriately.

17. As the school already owns quite a number of iPads is it possible for the Year 6s to use them instead of purchasing one?
There will be a set of iPads available for shared student use in the Senior School. These iPads will be available for students who forget their iPads as well as students who do not have iPads. This does not imply that each of these students will have personal access to these iPads at all times – they will be a shared resource.

18. What happens if a family chooses not to purchase or hire one?
While we expect all students to have an iPad those students who do not have an iPad will have access to other technology. They will not have the same access to online resources, methods of publication or creativity that the iPads will give. 1-to-1 or BYOD programs are now commonplace in primary and secondary schools, due to the increased levels of student engagement with their learning.

19. Is there a choice of other tablets or is it Apple only? If so, why?
We have decided to go with Apple tablets because of their capabilities and unbeaten range of educational Apps. We have also investigated Microsoft platforms and, similarly to nearly all other schools, found them unsuitable for our educational purpose. DEECD ICT infrastructure will not support Android devices.

20. Will a $50 iTunes card last the whole year?
Most apps we use are free. The basic app list leaves some space for purchases of paid apps.

21. What will be done to maintain handwriting skills?
The maintenance of important skills, such as handwriting will be an important aspect of what we do. While the iPad vastly extends the range of presentation methods, students will still be expected to use handwriting extensively.
22. How do we stop children starting Facebook account etc?
Social media is an important aspect of 21st century life. At school we teach our students about appropriate use of social media, cyber safety and “netiquette”. Children use many forms of social media, including Club Penguin, Kik Messenger, Snapchat and Facebook. Facebook currently has a minimum age use of 13, and can provide a reasonable level of privacy. It is your decision as parents what you allow your children to access. Being open and frank, having access to your children’s accounts and giving them increasing independence are important factors in maintaining their online security. Trying to stop them being involved in social media is becoming increasingly difficult and may not support them in becoming responsible, clever digital citizens.

23. What sort of file management system would the iPads have to keep a record of work that the children have completed?
Students work will largely be saved on to the school servers via WEBDAV (Google it!). We will also be using a cloud based program called Edmodo, allowing students to communicate with and give and gain feedback from teachers and other students.

24. How is work produced on the tablet assessed?
Through the use of Edmodo, saving work on to the school servers and the development of digital portfolios, teachers will assess the work of students. If all else fails, we have set up the ability to print from digital devices via our Wi-Fi.

25. Do the children have to have email accounts? If yes, are the email accounts set up through the school, eg a .edu account?
The school has a unique education account system where each student has an account. This has been in operation as part of our cyber safety program for a number of years. Each address uses the suffix @warranwood.vic.edu.au

26. My child already has an iPad she can bring to school, how does the insurance work?
This question is address in the security section on page 7. It is a DEECD requirement that the school is not able to take liability for items brought to school. Parents are advised to contact their insurance company to ascertain the extent of home and contents insurance.

27. Why are you using Apple products rather than the Android version which is cheaper?
Apple products are reasonably priced, of excellent quality and can access many unique educational Apps. Android and Windows devices do not meet the needs of such a program and DEECD infrastructure does not support Android devices.

28. Why are you going ahead with a program after such a short and limited trial? How will this program enhance and improve my son’s learning?
We have been investigating the introduction of a 1-to-1 iPad trial for over a year. We have visited other schools, we have looked into current research and attended professional learning activities, we have surveyed parents and students and, unlike other schools with such programs, have put in place an 8-week trial at our school. it is our considered and professional opinion that such a program will enhance the learning opportunities for all our students. Otherwise we wouldn’t be doing it!!