



Warranwood Primary School

1-to-1 iPad Acceptable Use Agreement 2023

iPad General Use

- Students are responsible for all information and content on the device, which should adhere to this Acceptable Use Agreement guidelines for ICT (signed at the start of each year).
- Students must save their own photo/picture, with their name and class (could be done in any app like Pic Collage) on the lock screen of their iPad for easy identification.
- The iPad should come to school each day with sufficient charge for the day's activities. Charging will not be an option at school.
- The iPad must not be left on the ground, on a chair or outdoors at any time. It should be left on a table stored in students tubs when not in direct use.
- iPads may only be taken outside with the direct permission of a teacher. Students must walk carrying their own device, safely with two hands. When traveling between home and school, the iPad should be safely stored in school bag and separated from their water bottle.
- Teaching staff have the right to look at any application or file on the iPad at any time. Staff will make regular random checks on devices. For this reason we ask that all open apps are closed prior to the start of the school day.
- The iPad must be used under the direction of teaching staff at all times. Misuse will result in the following steps: **1.** A verbal warning will be given and the incident will be recorded by the teacher. **2.** The device will be removed for one day and a note will be sent home. **3.** The device will be removed for three days and a note will be sent home and parents contacted.
- Teachers recommend that when using the iPad at home it is used in a family or common area and not in the bedroom. We also recommend that devices are not charged in bedrooms overnight.
- Any photos taken at school are for in-school use only and they are not to be used on private social media accounts.

iTunes

- An iTunes account is necessary to download applications (software) to allow the iPad to function.
- Parents/Legal Guardians will need to purchase a \$50 iTunes voucher at the outset of the program for the purchase of core educational apps from the iTunes Store.
- Visit the school website for instructions to create an iTunes Store account and to download the required core apps for the program. It is not necessary to use credit card details for the creation of an iTunes account. We strongly recommend not putting in credit card details.
- By using the iTunes software a user agrees to be bound by the terms and conditions of the Software Licence Agreement
- By using the iTunes Store website a user agrees to be bound by the Terms and Conditions of Use that apply to the website.
- We have found that having a separate iTunes account for your child is preferable than using



an existing, and therefore shared account.

- A user is entirely responsible for maintaining the confidentiality of information held in the user's account, including the user's password and for any activity that occurs under the user's account as a result of failing to keep this information secure and confidential.
- Additional applications purchased will be the responsibility of the Parent/Legal Guardian and reflect the behaviours promoted in the school Acceptable Use Agreement.
- School would highly recommend that a parent be listed as an email contact for the iTunes account when software is being purchased (term used for free programs also) so they can track the usage.
- Parental controls should be set on the iTunes account and password protected to ensure they stay in place. These controls are found in the computer by opening iTunes, go to iTunes menu > Preferences > Parental > Age Restrictions. Password protecting is the padlock icon on the bottom left of the window. This will assist in managing content within iTunes.

iPad Restrictions

We strongly suggest that you look at the restrictions area in the iPad settings. It would be appropriate to enable restrictions to the section at the bottom of the menu for the "Allow Content". This can be made appropriate for the Senior School age group for the different categories. The passcode should not be known by the student. An information session to support parents /guardians in this area will be conducted early in the year.

13+ Software

There are a number of applications which have a 13+ rating on the iTunes including social media and photo sharing apps, which parents are undoubtedly aware of and hopefully control. There are however many applications or services which we deem appropriate. These include: Gmail, Dropbox & Evernote. The list of suggested Apps and those we wish to use will grow over time and will be listed on the school website.

eSmart

Warranwood P.S. is in the process of becoming an accredited eSmart school. This is a whole school program designed in conjunction with the Department of Education and DET) and The Alannah and Madeline Foundation for Australian schools. It is a comprehensive cybersafety program in which students are expected to meet guidelines. This program continues to develop throughout the year. Students also receive regular direct instruction in cybersafety issues.

Responsibility for iPad

It is the student's individual responsibility to ensure that the iPad is looked after. Like all personal items brought to school the school has no liability for damage or loss.

Cloud Storage

It is important to note that we will be using Google Apps for Education as well as some other programs and apps that use cloud based storage. The Department of Education requires us to notify you that we are doing this, and require permission, as not all cloud storage is based in Australia. Not being based in Australia does not of course mean it is less secure.



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Student Section

Student Name: _____

Class: _____ Date: _____

I have read the Warranwood Primary School 1-to-1 iPad Acceptable Use Agreement (AUA) with my parents.

I agree to follow the rules contained in the agreement.

I understand that failure to follow this AUA may result in me having my iPad privileges suspended.

Student Signature: _____

Date: _____

Parent/Guardian Section

I have read the Warranwood Primary School 1-to-1 iPad Acceptable Use Agreement.

I give permission for my child to participate.

I understand that failure to follow this AUA may result in my child having his or her iPad privileges suspended.

I understand that some programs use cloud-based storage.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

Teacher use only

iPad Serial Number: _____